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Home Maintenance Checklist

Foundation & Masonry

Exterior Walls, Basement: To prevent leakage and condensation problems		
Keep under-floor crawlspace vents open as weather and climate permit.	Periodically	
Check basement for dampness and leakage after wet weather.	Periodically	
Maintain grading, sloping away from foundation walls.	Annually	
Check foundation walls, steps, retaining walls, patios, driveways, garage floors, etc., for cracks, crumbling, movement, and settlement.	□ Spring	
Check chimneys, deteriorated chimney caps, loose and missing mortar.	□ Spring & □ Fall	

Exterior Walls

To prevent paint failure, decay, and moisture penetration problems

Check painted surfaces for paint flaking or paint failure.	Spring
Check exterior masonry walls for cracks, looseness, missing or broken mortar.	□ Spring
Cut trees away from exterior and trim shrubs from walls.	□ Spring & □ Fa
Roofs & Gutters	
To prevent roof leaks, condensation, and decay problems	
Check for damaged, loose or missing shingles and blisters.	Periodically
Pay special attention after major storms.	
Clean gutters, downspouts, strainers, window wells and drains. Be sure downspouts direct water away from foundation.	Periodically
Check antenna and satellite dish supports for sturdiness and possible sources of leakage.	☐ Annually
Check facias and soffits for paint flaking, leakage, and decay.	Spring
Check for leaking, misaligned or damaged gutters, downspouts, gutter guards, and strainers.	□ Spring & □ Fa
Check flashings around roof stacks, vents, skylights, and chimneys as sources of leakage.	🗆 Spring & 🗆 Fa
Check vents, louvers, and chimneys for bird nests, squirrels, and insects.	🗆 Spring & 🗆 Fa
Cut back tree limbs growing close to or touching roof.	□ Fall
Check garage doors and safety devices on openers for proper	Periodically
operation. Monthly is recommended.	
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Heating & Cooling For safety, comfort, efficiency, and energy col

For safety, comfort, efficiency, and energy conservation	
Change or clean furnace filters, air conditioning filters, and electric filters per manufacturer's instructions.	Periodically
Clean around heating and cooling equipment, removing leaves, dust, overgrown shrubbery, and debris. Be sure power is off!	Periodically
Clean and service humidifier.	Periodically
Have gas and oil burning equipment serviced annually.	C Annually
Plumbing For preventative maintenance	
Check faucets, hose bibbs, and valves for leakage.	Periodically
Drain exterior water lines, hose bibs, sprinklers, and pool equipment in the fall. Disconnect hoses from hose bibs.	☐ Fall
Check for leaks at sinks, house traps, and sewer cleanouts.	Periodically
Perform safety checks and draw off sediment in water heaters per manufacturer's instructions.	Periodically
Have septic tank cleaned every 2 to 5 years depending on tank size and use.	Periodically
Interior For general house maintenance.	
Check bathroom tile joints and tub grouting. Check tub and sink caulking. Be sure all tile joints in bathrooms are kept sealed with tile grout to prevent damage to walls, floors, and ceilings below.	Periodically
Keep attic louvers and vents open all year round. Check louver screening.	Annually
Check slab for cracking or settlement.	C Annually
Check underside of roof for water stains, leaks, dampness, and condensation, particularly in attics and around chimneys.	□ Spring & □ Fall

Know Location of Main Shut Off Valve/Switch

- Electrical
- Heating System
- Hot Water Heater
- Natural Gas
- Water

Footnote: The checklist is intended to be used as a general guide based on the major components of your home and is not intended to be all inclusive.